

**STATE UNIVERSITIES ANNUITANTS ASSOCIATION**  
**UIUC Chapter Executive Committee**  
**Minutes for January 12, 2022**  
**Web site: [www.suaa-ui.org](http://www.suaa-ui.org)**  
**Facebook Site: <https://www.facebook.com/SUAA.UIUC/>**

**Attending:** William Adams, Marissa Brewer, Melinda Carr, Bettina Francis, Cheryl Heck, Debbie Kempfues, Wynne Korr, Carol Livingstone, John Marlin, Donna Miller, Deb Stone, Ron Webbink, H.F. Williamson, Matthew Wilson

**I. Call to Order.**

The meeting was called to order by President Marlin at about 1:32 pm.

**II. Approval of minutes for December 8, 2021.**

Livingstone moved to approve minutes with a couple minor edits, Williamson seconded, and motion carried unanimously.

**III. President's Updates.**

Marlin reviewed the lapsed membership list on the State website for the UIUC Chapter and will be reaching out to individuals he knows.

**IV. Treasurer's Report.**

Webbink provided a report covering the activities for December and for the year to date. The only activity, aside from the usual accrued dues, is the annual fee for web domain registration, and payment to HostPapa Inc. to pay for hosting our website through December 2024. Adams moved that the report be approved, Livingstone seconded, and the motion was carried with a unanimous vote.

**V. Action/Discussion Items.**

**A. Planning for Spring Chapter Meeting**

1. Date: April 24, 2022 was confirmed at November Executive Committee meeting.
2. Speaker: Suzanne Mayer, SURS Executive Director, has been confirmed by Williamson.
3. Venue: There was discussion on what to do for the venue – in person, Zoom, or hybrid. **ACTION:** Kempfues moved that the Program Committee check with I Hotel for costs of a hybrid meeting and present to the Executive Board at the February meeting, where a decision will be made; Livingstone seconded, and the motion carried.

A question came up about voting at a hybrid meeting, especially with a write in from the floor.

Livingstone stated that we would have paper ballots for those attending in person and an online vote for those attending remotely. She felt this would not be a problem.

**B. Selection of New Annuitant Editor.**

Carr has volunteered to be a co-editor in the interim, until we find a permanent co-editor/editor. The general division of responsibilities is that Livingstone will continue to assemble newsletter in software and Carr will receive all the articles, do the initial editing, and pass to Livingstone for formatting.

**C. Preparation of Spring Annuitant.**

Deadline for copy to be received by Carr is February 23. Livingstone sent an email with this information in it. The articles needed are: Spring Chapter Meeting announcement – Program Committee; President's Message – Marlin; Treasurer's Report – Webbink; Bios for Executive Committee bios; State meetings – Williamson; Benefits Report – Stone; Legislative Report – Adams; Membership Report – Williamson; In Memoriam – Brewer.

**D. Selection of the Nominating Committee**

Terms Ending: Adams who is completing his second term; Marlin and Carr who are completing their first terms; and Williamson who is completing Winkel's second term. Marlin suggested that the Nominating Committee members be Williamson and Korr; Adams moved approval of this committee, Livingstone seconded, and the motion was carried unanimously.

## **VI. Standing Committee Reports.**

- A. Membership: Carr, Williamson  
Williamson forwarded the membership reports for November and December. There was a slight decline in both months. There will be no Retirement Expo this spring due to pandemic restrictions.
- B. Legislative Committee: Adams, Korr, Rich, Rugg, Schoell, Winkel  
The Legislature is off to a slow start due in part to COVID. They hope to have the budget done by end of April.
- C. Communications Committee/Newsletter/Website: Brewer, Francis, Livingstone  
Nothing to report.
- D. Benefits Committee: Stone, Williamson  
Nothing to report.
- E. Program Committee: Brewer, Kemphues, Miller  
Information already covered, nothing more to report.

## **VII. Ad Hoc Committee Reports.**

- A. Chapter Investment Policy Committee: Adams, Korr, Livingstone, Webbink, Williamson  
With the extremely low rate of return on CDs and other investments, there are not a lot of decisions to be made on investment policies at this point that are going to make a lot of difference. We are still planning to approach this after the Long Range Planning Committee completes its charge.
- B. Big 10 Retirement Association Committee: Francis, Williamson  
Williamson received the results of the survey on what Big 10 retiree members use to maintain their databases. This is not applicable to our Chapter since we use our State SUAA headquarters to maintain our membership database.
- C. Long Range Planning Committee: Adams, Korr, Marlin, Williamson  
Asked each committee to provide duties and responsibilities, which the Long Range Planning Committee will be reviewing soon. Williamson provided NIU SUAA Chapter committee structure for reference. They have nine standing committees compared to our Chapter's five standing committees.

## **VIII. New Business.**

- A. Review of Committee Membership  
Williamson asked if committee members listed in the agenda under VI are still serving. **ACTION:** Each committee should report back to Marlin if members listed are correct. The agenda listings will be updated accordingly.
- B. Discussion of Format of Spring Executive Committee Meetings  
Francis moved and Adams seconded to hold the February Executive Committee meeting as a Zoom only meeting. The motion carried.
- C. Preparing Policies and Procedures Manual  
Adams stated that this is a secondary piece to Long Range Planning Committee.

## **IX. Adjournment and Next Meeting.**

Marlin adjourned the meeting at about 2:30 pm. The next meeting will be a Zoom meeting on Wednesday, February 9, 2022 at 1:30 pm.

## **IMPORTANT DATES:**

- A. Remaining Executive Committee Meetings, Spring 2022: March 9; April 13; May 11; June 8; July 13 (if necessary)
- B. Spring Chapter Meeting: April 24, 2022
- C. 2022 SUAA Annual Meeting: June 16-17, 2022
- D. Big 10 RA Meeting: July 25-27, 2022 at Northwestern University