

UIUC Chapter Executive Committee
Clark-Lindsey Simon Dining Room
Minutes for February 13, 2019
Web site: www.suaa-ui.org
Facebook Site: <https://www.facebook.com/SUAA.UIUC/>

Attending: Bill Adams, Athalia Hunt, Carol Livingstone, Penny Nigh, Bob Rich, Helen Satterthwaite, Rick Winkel, Mary Beastall, Steve Rugg, Rick Schoell, Ron Webbink, Bill Williamson, Melinda Carr, Kathleen Holden, Deb Stone

Guests: None

I. Call to Order: Winkel called the meeting to order at about 1:33 p.m.

II. Approval of minutes: December 12, 2018: Motion to approve minutes as amended was made by Rich, seconded by Adams, and approved unanimously.

III. Review of meeting schedule: Winkel reviewed the schedule and noted no changes. Williamson asked if the committee should consider a July meeting due to the timing of the Big 10 Conference.

- A. Executive Committee Meetings for Spring, 2019: March 13, April 10, May 8, June 12.
- B. Spring Chapter Meeting: April 28, 2019
- C. Retirement Planning Conference: March 2, 2019
- D. 2019 Annual State Directors Meeting: June 27-28, 2019
- E. 2019 Big 10 Retirees Conference: August 2-4, 2019 (UIUC)

IV. President's Report:

A. **Report:** Winkel thanked legislative committee for creating an in-depth survey. He also thanked Livingstone for posting it online. The goal is to get the survey approved soon and start circulating it to gather data. Would like to get out after meeting today.

B. **Nominations:** The Nominations Committee put together a report and will present in action items. Trippiedi is not seeking second term, therefore, Winkel has asked her to provide description of Programs duties. He also noted that we should start to think of how to replace her in the near future, in particular with August event approaching. Trippiedi agreed to help whoever steps into the role, as well as with other events as needed. Winkel will not seek another term as President, however he will continue on the Executive Committee.

C. **Membership:** Jennifer Creasey has asked to be replaced and has proposed Marissa Brewer as a potential replacement.

D. **Council of APs:** Winkel presented at the Council of Academic Professionals. He provided a Power Point presentation that went well and feels that we may be able to develop a connection with this group in the future.

V. Treasurer's Report: Webbink presented the Treasurer's for activity in December 2018 & January 2019. For the month of December, there was an increase of \$747 in the checking account. The disbursements were for the chapter and executive meetings. For the month of January, there was an increase of \$838 in the checking account. There were no disbursements in January. A motion to accept the report was made by Rich, seconded by Livingstone, and approved unanimously.

NOTE: When purchasing anything where an invoice is sent to the UIUC-SUAA Chapter, please have it sent to Ron Webbink at his office address: Dept. of Astronomy, 1002 W Green, M/C 221, Urbana, IL 61801-3074.

VI. Action/Discussion Items

- A. **Report of Nominating Committee (Bylaws, Article V, Section 1):** The Nominating Committee recommends for approval by the Executive Committee the following individuals as candidates for the 2019-2022 term on the Executive Committee of the UIUC SUAA Chapter: Bill Adams, Kathleen Holden, John Marlin and Richard Winkel. There was no discussion on report. Motion to accept report made by Adams, seconded by Williamson and approved unanimously. Winkel requested bios of candidate for the newsletter. Livingstone will reach out to three continuing members to update their bios. Winkel will reach out to Marlin.
- B. **Report on Spring Annuitant:** March 3 deadline for articles. Livingstone will send examples out of what is typically included. Livingstone discussed the newsletter with Cler who has agreed to assist with development. It was noted that any article or information about the Big 10 Retirees Conference be brief and not imply who will be invited to attend. Send text to Holden before March 3rd for the program piece; however, the sooner the better as she will be out of town starting February 19th.
- C. **Planning for Spring Chapter Meeting:** Winkel to invite legislators for an interactive forum panel. We should create a list of questions and pose those in the newsletter to gain interest of attendees. Suggested local legislators include State Senator Chapin Rose, State Senator Scott Bennett, State Representative Carol Ammons and State Representative Mike Marron. Some topics of interest include: pension funding; progressive income tax; retirement income tax; higher education governance/ advocacy; and questions of a constitutional convention. State Representative Dan Caulkins (former EIU representative to merit board) could be a possibility if Marron is not available. Meeting should be publicized in the annuitant and e-week, it could also be announced at the Big 10 Conference or handed out as flyers or included in the packets.
- D. **Planning for 2019 Big 10 Retirees Conference at UIUC:** Planning committee members double-checked with speaker and are ready to go. They also looked at venues for dinner managed by DIA, but may conclude that they are all too expensive. Kral stepped back as co-chair; however, will serve as much as possible. The committee will meet after adjourning today. Trippiedi has reserved a block of 20 rooms at the iHotel for guests and have discussed catering options with the manager. Food does not need finalized until four weeks prior to event. Regarding the issue of liability insurance, the committee has found a list that includes UIUC SUAA Chapter as affiliated agency with the University, so it shouldn't be a problem now.
- E. **Planning for Retirement Planning Conference:** Hunt needs 225 pieces of SUAA materials by Friday morning February 15th. Williamson has talked to state office regarding receiving copies of the Join SUAA brochure and will provide membership application for packets. Winkel will give presentation and plug for membership during the Retirement Conference. Williamson requested volunteers to help set up and staff the table during the morning rush and throughout the day. Volunteers should "sell" SUAA. Let Bill know if you are interested in helping. So far, Winkel and Livingstone have agreed **that they can attend.**

VII. Reporting Items

- A. **Membership:** Williamson provided the membership reports. December membership was up by three from 1817 to 1820 with eleven new and eight drops. January's membership fell from 1820 to 1812, adding three new members and losing eleven, five of whom were deaths. Williamson passed around sign-up sheet for those that can contact drops and also has membership forms for those that would like to send to new potential members or lapsed former members.
- B. **Legislative Committee:** Winkel provided the draft survey. Livingstone noted that we may only be able to use our own membership as SURS may not be willing to send to their membership. Livingstone will get our list from the state office for our membership. She will post a link to the survey in e-week so that current employees may participate. There was discussion on if the link should go to our website first and then to the survey. It was concluded that we may lose people if they have to click too many links, so there will be a direct link to the survey and another one to the UIUC SUAA Chapter site. The survey is organized in sections: revenue raising measures, cost-

containment measures, state wide initiative, ranking goals of organization, attitudes toward retirement and demographics. There was much discussion on how to clarify the wording of the questions, as well as what the most important information is that we are wanting from people. A good way to describe what we plan to do with the data collected is to influence the SUAA platform and shape advocacy. The Legislative Committee will put survey into final proposed form and circulate to Executive Committee for final comments.

- C. **Communications Committee/Newsletter/Website:** March 3rd deadline for articles, Livingstone will send email reminder. She also mentioned that the Communications Committee would like another member, and thought perhaps John Marlin would be interested. Winkel will ask if Marlin is would like to volunteer and asked if anyone is interested to let him know. Nothing on website to report. Will update with Spring Meeting Program once received.
- D. **Benefits Committee:** Williamson noted that the SURSMAC meeting has been scheduled for this spring and that this group is more of an HR group now. Beastall requested those that wish to provide benefits updates for retirees should send them to her to include in the benefits report. Beastall also mentioned that Deb Stone in now member of the Benefits Committee. She also noted that recipients of Delta Dental benefits should watch their statements, as they are not always correct. Stone discussed that the new governor is interested in renegotiations with AFSME, including health insurance coverage, although they probably won't be finalized before for this choice period; however, there is always a possibility that they may do second open enrollment period as they've done in the past.
- E. **Program:** Trippiedi provided Winkel a description of the Program Committee job duties. Please see attached.¹

VIII. New Business.

- A. **Proposed change in chapter dues rate:** Williamson discussed the possibility of waiving the Chapter portion of the state dues for a member's first year of membership. Williamson made a motion to implement the new dues plan, which was seconded by Holden. However, after Executive Committee discussion, there were too many questions about the feasibility of the plan and the motion to table the proposed change was made by Williamson, seconded by Adams, and approved unanimously. Williamson will follow-up with the State office about what options could be available.
- B. **Status of Chapter Office:** Williamson discussed the UIUC SUAA Chapter office located in 109 Stock pavilion, which currently holds committee archives. It was apparently used as a break room for workers working on the building, as well as a storage unit for their materials. Williamson spoke with an ACES faculty member about our use of the space who suggested the office might be assigned back to that college. Williamson would like to see if we can maintain the office for SUAA.

The committee would like to know if we actually need a space for archives and suggested someone should review the material to determine what should be kept and then make a list of what is stored there currently. Adams will speak with Bob Easter and request he talk to Dean Kidwell to at least put a hold on reassigning the space for now. Adams believes that if we really need the space, then we can most likely protect it.

IX. Adjournment and Next Meeting: The meeting adjourned at about 3:20 p.m. The next regularly scheduled meeting will be Wednesday, March 13, 2019 at 1:30 p.m. in the Clark-Lindsey Simon Dining Room.

¹DUTIES REGARDING PROGRAMS/ARRANGEMENTS FOR SUAA-UIUC CHAPTER EXECUTIVE COMMITTEE - Spring and Fall Chapter Meetings

- Serve as the liaison between Executive Committee and the I Hotel and Conference Center and University of Illinois Catering.

- Reserve conference room space, along with any needed audio visual equipment, for the spring and fall chapter meetings; and place our order for refreshments with U of I Catering.
- Work with chapter treasurer to arrange payment of I Hotel and U of I Catering invoices.
- Prepare for the spring and fall meetings, preparing Executive Committee name-badges for all current officers and executive committee members using a name badge software program to update list and print.
- Arrive early at the chapter meetings, setting up the registration table -SUAA table cover, the personalized name badges for executive committee members and blank badges for meeting attendees, pens and any handouts.
- Make sure refreshment table is set up by catering and that mics and any other requested AV equipment are in the room and working, and that the room is arranged as planned.
- Greet guests at the registration table, distributing handouts, and answering SUAA questions as they arise.
- Following the meetings, stay until the guests have left and gather up the table cover, badges, supplies and handouts.